

COLORWORX®

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Art must be designed on our templates. Download at ColorWorxPrint.com





Contact Information

Company Name _____
Phone _____ Fax _____
Contact _____
E-mail _____
Purchase Order # _____
Estimate # _____ Price _____

Ship To

(No P.O. Boxes, please.)
(Note: Charges will be billed for incorrect "Ship To" or zip code.)
Company Name _____
Attention _____
Address _____
City _____ State _____ Zip _____
In-hand Date Requested ___ / ___ / ___
Method: Ground Other _____
Send Shipment Notification to _____ email address

Payment Options

Bill Open Account #
 Check Enclosed Debit Card
 Credit Card    

You will be contacted for your Debit or Credit Card information.

Art Specifications

(See art guidelines on back)
Exact Repeat? No Yes Previous Job # _____
Item _____ Quantity _____
Proof Required? No .PDF (\$10.00 NET each)
Supplying Artwork Via:
 Repeat SelfService Upload Email
(label files with dealer P.O.#, company name, job name)

Note: Your order will be gang run with other jobs and printed to standard house densities. A reasonable variation in color between proofs and the printed piece can occur. Do not rely on color monitors for accurate color representation. **Process Graphics must be in CMYK and not RGB. All PMS colors in files will be converted to process equivalents which can cause a color shift. We do not guarantee an exact color match.**

Products

BUSINESS CARDS

3.5" x 2" 14 PT C2S Cover w/gloss UV front (50-71-001)
 3.5" x 2" 100# Uncoated Smooth White Cover (50-D-71-001-SM)
 Oversized 14PT C2S Cover w/gloss UV on front (50-D-CR8014)
 Economy Oversized 13 mil Plastic w/gloss UV front & back (50-D-ECON13)
Quantity: _____ Print: 4/0 4/1 (blk) 4/4

FLAT SELL SHEETS & FOLDED BROCHURES (Text)

8.5" x 11" flat sell sheet (50-11-001)
 8.5" x 11" tri-folds to 3.6875" x 8.5" (50-11-006-TRI)
 8.5" x 11" half-folds to 5.5" x 8.5" (50-11-006-HLF)
 8.5" x 14" tri-folds to 4.6875" x 8.5" (50-11-014-TRI)
 8.5" x 14" accordion folds to 3.5" x 8.5" (50-11-014-ACC)
 8.5" x 14" double-parallel folds to 3.5" x 8.5" (50-11-014-DBP)
 11" x 17" folds to 8.5" x 11" (50-11-002)
Quantity: _____ Print: 4/0 4/1 (blk) 4/4
Stock: 80# gloss text 80# matte text 100# gloss

FLAT SELL SHEETS & FOLDED BROCHURES (100# C2S Gloss Cover)

8.5" x 11" tri-folds to 3.6875" x 8.5" (50-D-11-006-TRI-100C)
 8.5" x 11" half-folds to 5.5" x 8.5" (50-D-11-006-HLF-100C)
 8.5" x 11" flat sell card 14 PT C2S w/gloss UV front (50-11-001-14C)
 11" x 17" half-folds to 8.5" x 11" (50-D-11-002-100C)
 16.375" x 8.5" tri-folds to 5.5" x 8.5" (50-D-11-009-TRI-100C)
Quantity: _____ Print: 4/0 4/1 (blk) 4/4

STATEMENT STUFFERS (Text)

3.5" x 7" (50-11-007)
 3.5" x 8.5" (50-11-008)
Quantity: _____ Print: 4/0 4/1 (blk) 4/4
Stock: 80# gloss text 80# matte text 100# gloss text

POSTCARDS (14 PT C2S Cover w/Gloss UV Front)

4" x 6" (50-21-001) 5.5" x 8.5" (50-21-002)
 6" x 9" (50-21-003) 6" x 11" (50-21-004)
 4.25" x 11" (50-21-EDDM1) 6.5" x 9" (50-21-EDDM2)
 6.25" x 11" (50-21-EDDM3)
Quantity: _____ Print: 4/0 4/1 (blk) 4/4

RACK & RIP CARDS

4" x 9" 14 PT C2S Cover w/gloss UV front (50-21-020)
 3.5" x 8.5" w/perf card 100# C2S Gloss Cover (50-D-21-022)
Quantity: _____ Print: 4/0 4/1 (blk) 4/4

DOOR HANGERS (14 PT C2S Cover w/Gloss UV Front)

4" x 9" (50-18-003)
 4.25" x 11" (50-18-004)
 4" x 9" w/perf card (50-18-005)
 4.25" x 11" w/card slits (50-18-007)
Quantity: _____ Print: 4/0 4/1 (blk) 4/4

Authorized Signature _____

.....Product list continued on back ->

Art must be designed on our templates. Download at ColorWorxPrint.com

TABLE TENTS (14 PT C2S Cover w/Gloss UV Outside) (Ships flat, unfolded.)

- 4.25" x 5.5" (50-54-001)
- 7" x 4.25" (50-54-002)
- 4" x 6" Tri-panel (50-54-003)

Quantity: _____ Print: 4/0 only

GREETING & NOTE CARDS (Ships flat, unfolded.)

- 5.25" x 7.875" Greeting Card (50-D-55-002)
- 5.5" x 4.125" Note Card (50-D-55-003)

Quantity: _____ Digital Print: 4/0 4/1 (blk) 4/4

include plain white envelopes (additional charge)

Stock: 14 PT C2S White Cover (UV Coat outside) 80# Uncoated Smooth White Cover

PHOTO HOLDERS (Ships flat, unfolded.)

- 4" x 6" Portrait Photo Holder (50-D-55-046)
- 6" x 4" Landscape Photo Holder (50-D-55-064)

Quantity: _____ Digital Print: 4/0 4/1 (blk) 4/4

include plain white envelopes (additional charge)

Stock: 14 PT C2S White Cover (UV Coat outside) 80# Uncoated Smooth White Cover

ENVELOPES

- #10 24# Gummed White Wove
 - w/security tint w/window w/window security tint
- 9" x 12" Catalog 28# Gummed White Wove
- 9 1/2" x 12 5/8" Booklet 28# Gummed White Wove

Quantity: _____ Digital Print: 4/0 only

PLASTIC CARDS (3.375" x 2.125" credit card size)

- 13 mil (50-D-CR8013)
- 30 mil (50-D-CR8030)
- LoCo Mag Stripe 30 mil (50-D-CR8030-LO)
- HiCo Mag Stripe 30 mil (50-D-CR8030-HI)

Quantity: _____ Digital Print: 4/0 4/1 (blk) 4/4

Options (additional charge): variable copy encoding (mag stripe only)

CARD HOLDERS

- Economy 10PT C2S w/gloss UV outside (50-D-55-010)
- Side Fold 10PT C2S w/gloss UV outside (50-D-55-007)
- Card Hanger 10PT C2S w/gloss UV outside (50-D-55-009)
- Sleeve 80# Uncoated Smooth White Cover – 4/0 only (50-D-55-019)

Quantity: _____ Digital Print: 4/0 4/1 (blk) 4/4

PLASTIC ID BADGES (3.375" x 2.125" credit card size)

- 24 Hour Express 30 mil Badge (50-D-EXPBDG30)
- ID Badge 30 mil (50-D-BDG30)

Quantity: _____ Digital Print: 4/0 4/1 (blk) 4/4

Options (additional charge): Slot Badge Clip Clear Badge Holder

Lanyard indicate: Black White

POSTERS (100# C2S Gloss Text w/Gloss AQ)

- 11" x 17" 18" x 24" 24" x 36"

Quantity: _____ Print: 4/0 only

Download item template from ColorWorxPrint.com

Create Layout Files with the Following Programs (Mac or PC):

- InDesign • Illustrator • Photoshop • Corel Draw*
- (*for Corel Draw convert type to curves)

Please note we cannot accept files created with:

- Microsoft Publisher • Powerpoint • Word • PageMaker

Send ALL Required Files & Art Elements:

- use "package" function in program to collect all elements used in file, including: fonts, graphics, logos, scans, etc.
- vector art: convert type to outlines save as .EPS
- images (photos): 300 dpi high-res for CMYK & grayscale
 - save as .PSD or .TIF
 - RGB low resolution (72 dpi) web graphics are not acceptable
- scans: 1200 dpi, bitmap format save as .PSD or .TIF

If Sending a .PDF File as Artwork:

Wrong template, missing bleed, low-quality graphics will be rejected.

- high-resolution (print quality) .PDF documents, including 1/8" bleed

Ink Colors:

- four color process (full color) printing: use **CMYK - NOT PMS OR RGB**
 - for large black areas (not type), we suggest the following rich black mix: cyan 60% magenta 40% yellow 40% black 100%
 - avoid "Blues that look Purple" refer to the Pantone® Formula Guide and/or Pantone® Color Bridge (www.Pantone.com)
 - choose a blue formula with 30% more cyan than magenta

Avoid Errors in Your Files:

- Proofread & test print your files: print color separations. Added charges apply if we need to modify your files.
- We are not responsible for errors in supplied files.**

Sending Art Files

- 1 Check that artwork & layout matches item specs**
 - Follow Artwork Guidelines
 - Label files with job name & dealer P.O. number
- 2 Compress files (.zip) before sending**
- 3 Upload Files & P.O.**
 - go to colorworxprint.com
 - choose **UPLOAD ART**
 - Login to **SelfService**
 - Click **ARTWORK UPLOAD**